



**Arizona Democratic Party**  
**2910 North Central Ave · Phoenix, AZ 85012 · (602) 298-4200**

**The Arizona Democratic Party is seeking an experienced staff and program manager to be our 2019/2020 Field Director. The Field Director will work in tandem with the Chair and Executive Director to oversee the 2019 Field Programs. In Arizona, the Field Director will be a key player in building a program to win competitive races including a U.S. Senate campaign, Arizona as a Presidential Battleground, at least three targeted congressional races, and numerous state legislative seats.**

Position Summary: This role reports directly to the Executive Director.

Job responsibilities include:

- Write and oversee implementation of a comprehensive, data-driven 2019 Field Plan;
- Manage and hold accountable to goals a multi-tiered, triple digit, field staff;
- Assist Senior Staff and Chair in partner and candidate collaboration;
- Work with the Data Director to ensure excellent data integrity;
- Collaborate with other department directors to meet ADP goals and win.
- Work with leadership in 30 Legislative Districts and 15 Counties in Arizona

Minimum requirements and skills include:

- At least two to three cycles field experience on a political or issue campaign;
- Extensive experience with VoteBuilder and other database, and/or computer technology;
- Experience managing multi-level staff structures;
- Able and willing to work long, irregular campaign hours including nights and weekends;
- Able to manage and prioritize multiple ongoing large scale projects;
- Ability to maintain a positive attitude in stressful situations;
- Access to reliable transportation;
- Ability to provide excellent customer service to multi level stakeholders;
- Ability to coach and train staff with diverse backgrounds;
- Able to work with Democratic Party leaders to achieve mutual goals;
- Coach large team on field goals and targeted outcomes;

**HOW TO APPLY:** This is a full-time position. Please send brief cover letter and resume to [operations@azdem.org](mailto:operations@azdem.org) with subject line "Application: "Field Director" by March 11, 2019.

The Arizona Democratic Party, (ADP), is committed to diversity among its staff, and recognizes that its continued success requires the highest commitment to obtaining and retaining a diverse staff. ADP is an equal opportunity employer, and it is ADP's policy to recruit, hire, train, promote and administer any and all personnel actions without regard to sex, race, age, color, creed, pregnancy, national origin, religion, sexual orientation/identity/expression, ethnic identity or physical disability, marital or military service status including membership in the National Guard, or any other legally protected status. Protected status may also include an individual's marriage to or association with someone with any status listed above.